



Ibrahim Salah Ahmed Ahmed

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CAREER OBJECTIVE

- To be a part of a challenging work environment, where my knowledge, practical skills and experience can be contribute towards the growth of the company and my career.

EDUCATION

Literature Faculty
Bachelor [Grade: Good]

Ayn Shams University, Egypt.
June2014.

WORK EXPERIENCE

Current Job:

- **Job Title:** IT MANAGER AND LOGISTIC MANAGEMENT
- **Place of Work:** UNICOM GULF GENERAL TRADING (UNICOM GROUP)
- **Period:** 15/10/2015 till now.

Job Description:

- IT MANAGER
- Logistic Supervisor
- Management all the shipment at Unicom group from all the world
- Senior E commerce Specialist (Online Business)
- Responsible for social media of the company (Administrator)
- Responsible for deal with stocks for the customers on focus program
- Responsible for some of the administrative work within the company for staff
- Responsible for contact with customers and handling there problems
- Attending incoming telephone calls / E-mails and triggering appropriate action.

- **Previous Jobs:**

- **Job Title:** WAREHOUSE EXECUTIVE MANAGER
- **Place of Work:** ORG LOGISTICS FZE, DUBAI, UAE
- **Period:** 28/2/2015 till now.

Job Description:

- Responsible for social media of the company
- Responsible for contact with customers and handling there problems
- Responsible for dealing with DAFZA customs
- Responsible for deal with stocks for the customers on focus program
- Attending incoming telephone calls / E-mails and triggering appropriate action.
- Shipments record creating & updating offloaded shipments.
- Execute delivery order thru CALOGI system.
- Customs clearance thru online (E-Mirsal-II).
- Inbound & Outbound courier Bill of Entry.
- Ensuring safe operations conditions during loading / offloading.

- **Job Title:** EXECUTIVE SALES MANAGER ASSISTANT
- **Place of Work:** 2B/BEST BUY, CAIRO , EGYPT
- **Period:** 1/6/2014 to 01/01/2015.

Job Description:

-) Responsible for social media of the company
-) Responsible for manage sales branches

- **Job Title:** EXECUTIVE MANAGER ASSISTANT
- **Place of Work:** SELECT MOBILE , CAIRO , EGYPT
- **Period:** 1/8/2013 to 01/05/2014.

Job Description:

-) Responsible for social media of the company
-) Handle all Administrative business of the company

- **Job Title:** SALES EXECUTIVE
- **Place of Work:** ETISALAT , CAIRO , EGYPT
- **Period:** 1/12/2012 to 01/07/2013.

Job Description:

-) Sell business lines for companies
-) Works in call center in customers service

- **Job Title:** Assistant It Manager
- **Place of Work:** SPARK FOR TRAINING AND DEVELOPMENT , CAIRO , EGYPT
- **Period:** 1/1/2010 to 01/11/2012.

Job Description:

-) Responsible for network and IT of the company

- **Job Title:** IT TECHNINCAN (JUNIOR)
- **Place of Work:** HILTON SHARM WATERFALLS , SHARM EL SHEIKH , EGYPT
- **Period:** 20/5/2006 to 01/12/2009.

Job Description:

-) Assist IT Technical in maintenance for management computers.
-) Assist in maintenance WIFI networks for guests

TRAINING AND COURSES

- Successfully completed a training session in X-RAY inspection
- Successfully completed a training session in Dubai Trade
- Successfully completed a training session in Calogi
- Successfully completed a training session in Windows XP, 7, 8, 8.1 and 10.
- Successfully completed a training session in Office 2010.

COMPUTER SKILLS:

- Windows XP, Vista, 7, 8, 8.1, 10 Windows Server (2000 & 2003).
- Office Suites (Microsoft Office XP/2003/2007/ 2010).
- Excellent user of Internet.
- Mac Operating System.
- Apple application development
- Android application development
- Very Good Experience in Hardware & Software. Very Good Experience in Networks
- Pfsense – Elastix – Vmware – IP phone – Photoshop

LANGUAGE SKILLS

- Mother tongue : **Arabic.**
- Other language(s) : **English** Very Good (Read, Write, Speak)..

PERSONAL SKILLS

- Able to work with team.
- Able to work hard & respect jobs time.
- Able to gain more skills easily.
- Desire to prove success in work.
- I can drive all cars

PERSONAL INFORMATION

Address: Dubai-UAE.

Email: IBRAHEMSALAH.A@Gmail.COM

Date of Birth: 1st Oct 1985.

Military Status: Postponed.

Marital Status: Married.

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Notice Period: Immediately

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